

ACADEMIC PLAN-2024-25

Name of the Faculty: **M.Sravani Kumari**
Course: **B.B.A 4TH SEMESTER**
SUBJECT: **FINANCIAL MANAGEMENT**

Date	Name of the Chapter	Hours Required
25/11/2024 TO 10/12/2024	Introduction to Financial Management	12
11/12/2024 TO 27/12/2024	Investment Decisions (including problems)	12
28/12/2024 TO 20/01/2025	Financing decisions (including problems)	12
21/01/2025 TO 07/02/2025	Dividend decisions (Including Problems).	12
10/02/2025 TO 05/03/2025	Working capital Management (Including Problems).	12
	Total Number of Hours	60

Course: **BCOM Semester – 4**
Subject: **Fire and Motor Insurance**

Date	Name of the Chapter	Hours Required
25/11/2024 TO 10/12/2024	Fire insurance Introduction	12
11/12/2024 TO 27/12/2024	Fire insurance documents	12
28/12/2024 TO 20/01/2025	Consequential loss insurance	12
21/01/2025 TO 06/02/2025	History of Motor Insurance	12
10/02/2025 TO 05/03/2025	Registration and insurance	12
	Total Number of Hours	60

Name of the Faculty: **Mrs.M.Sravani Kumari**

Course: **B.B.A -Semester – 2**

Subject: **Business Economics**

Date	Name of the Chapter	Hours Required
16/12/2024 TO 08/01/2025	Introduction	12
10/01/2025 TO 31/01/2025	Demand Analysis	12
03/02/2025 TO 25/02/2025	Production and cost Revenue Analysis	12
26/02/2025 TO 15/03/2025	Market structure	12
17/03/2025 TO 02/04/2025	National Income and structural Reforms	12
	Total Number of Hours	60

Course: **B.B.A - Semester-2**

Subject: **Skill Course: Business Writing, 2 hours/week**

Date	Name of the Chapter	Hours Required
16/12/2024 TO 31/01/2025	Introduction to Business Writing	10
03/02/2025 TO 29/02/2025	Memos and Interoffice Communications	10
01/03/2025 TO 01/04/2025	Business Proposals and Report	10
	Total Number of Hours	30

Course: **B.COM - Semester-2**

Subject: Skill Course: **Digital Literacy,** **2 hours/week**

Date	Name of the Chapter	Hours Required
16/12/2024 TO 31/01/2025	Operate the elements of a computer and performing operations on the computer	10
03/02/2025 TO 29/02/2025	Access the internet and browse the information and E-Mail operation	10
01/03/2025 TO 01/04/2025	Make bill payments ,other applications using the internet and word processing	10
	Total Number of Hours	30